



EXAMPLE Tax Invoice

Example Company
Te Aro
Wellington
6011
New Zealand

Mevo Limited
billing@mevo.co.nz
29 Marion St
Te Aro, Wellington 6011

Invoice Date
July 31, 2020

Invoice Number
12345

GST Number
116-592-592

All amounts in NZD
Charge Totals include GST

Details

 3.46kg Total Carbon Saved

Charge	Net	GST	Total
Trips	\$31.66	\$4.74	\$36.40
Products & Surcharges	\$0.00	\$0.00	\$0.00
<hr/>			
Total	\$31.66	\$4.74	\$36.40

Trips

Jane Daly - jane.daly@example.com
 July 12, 2020 at 2:26 PM
 Audi A3 e-tron (LNT392)

2.90kg Carbon Saved

Cost Center: SALES
Job Codes: Q3-PROJECTS

Duration	Distance	Charge	Net	GST	Total
54 minutes	34km	Trip	\$21.74	\$3.26	\$25.00
Trip Started	Trip Ended	-----			
Bute Street	Bute Street	Total	\$21.74	\$3.26	\$25.00

Tim Jones - tim.jones@example.com
 July 17, 2020 at 2:33 PM
 Volkswagen Polo (MED334)

393g Carbon Saved

Cost Center: SALES

Duration	Distance	Charge	Net	GST	Total
10 minutes	1.76km	Trip	\$5.22	\$0.78	\$6.00
Trip Started	Trip Ended	-----			
Wellington Central	182 Vivian Street	Total	\$5.22	\$0.78	\$6.00

Erica Peacey - erica.peacey@example.com
 July 22, 2020 at 4:25 PM
 Audi A3 e-tron (LZS382)

170g Carbon Saved

Cost Center: FINANCE

Duration	Distance	Charge	Net	GST	Total
9 minutes	2km	Trip	\$4.70	\$0.70	\$5.40
Trip Started	Trip Ended	-----			
Molesworth Street	3 Market Lane	Total	\$4.70	\$0.70	\$5.40